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April 11, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE
AN AMENDMENT TO CHOOSE HEALTH LA AGREEMENT NUMBER PH-
002151 WITH BIKES BELONG FOUNDATION**

This is to notify you that I am exercising the delegated authority approved by your Board on July 1, 2008, to execute amendments to Department of Public Health agreements for contract assignments resulting from acquisitions, mergers, or other changes in ownership and for contractor's name changes, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under this authority, I will execute amendment Number 4 to Agreement Number PH-002151 with Bikes Belong Foundation to implement the assignment and delegation of rights or duties to Safe Routes to School National Partnership, Inc. (Safe Routes), effective the date of this notification.

Bikes Belong Foundation has served as the fiscal intermediary for Safe Routes. Recently, however, Safe Routes incorporated as a 501(c)(3) non-profit organization, capable of assuming the rights and duties of the referenced agreement. Safe Routes has confirmed that the separation from Bikes Belong Foundation will have no discernible impact or changes to the nature and quality of services. Staffing, location of services, and liability insurance coverage under this agreement will remain unchanged.

County Counsel has reviewed and approved the amendment as to use. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:fs
#02955

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors